

Request for expression of Interest

Appendix C - Grading Criteria



Honey Creek Resort State Park

Iowa Department of Natural Resources

**October
2005**

Evaluation Criteria for request for Qualification

1. Responder's financial stability and capability to undertake the project.

- Providing last 2-years of company's audited financial records
- Latest Dun & Bradstreet Report
- Submit a minimum of two financial references.

50 Maximum Points

2. Responder's commitment and financial contribution to this project

50 Maximum Points

3. Responder's past performance and experience. References from other public agencies or private partners where similar projects have been completed and/or currently operating. Working Relationships with state, city or county agencies.

The Responder must submit a list of similar projects. The Responder will provide a "Past Performance Evaluation Questionnaire" to the point of contact and/or the person that represents the owner's opinion of the Responder's past performance. The project point of contact for the listed references must complete the questionnaire and email it directly to Arnie Sohn, Project Manager, at Arnie.Sohn@dnr.state.ia.us no later than the closing date for receipt of proposals stated in the RFQ but preferably 3 days in advance of the closing date. The Responder should address past performance for each project individually. The Responder is responsible for ensuring that the completed questionnaires are submitted by the date stated on Standard Form 330 provided with this RFQ. A copy of the questionnaire is included.

30 Maximum Points

4. Discription of Responder's companies including

- Years of Operations
- Owners and partners
- Number and types of employees

Responder shall list key employees including their education, title, years of experience, roles and responsibilities, years with the company, and as it will relate to this project for all phases of the project, i.e., planning, design, (including but not limited to golf course design, etc) specialists, construction, management, operations (including but not limited to hotelier, park management, etc.) The Responder is limited to 5 pages.

30 Maximum Points

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5. Responder's understanding, creativity, and vision of this project.

Responder's vision and/or creativity for solution that meets IDNR current and future needs.

Work plan, tasks and functions are clearly and logically addressed

All required components are included.

General theme meets with IDNR vision for Honey Creek Resort State Park

Responder's to submit a brief narrative of the firm's business model for the viability of the Honey Creek Resort State Park

30 Maximum Points

6. Responder's experience and ability in utilization of Sustainable Design

in compliance with U.S. Green Building Council Leadership in Energy and Environmental Design (LEED) Certified Personnel on Team.

- Responder's past projects.
- Current practices that demonstrate company's commitment to environment.
- LEED certified member on staff.

20 Maximum Points

7. Statement of experience and ability to accommodate intended special management practices (i.e., Stewardship Plans and Integrated Pest Management.)

- List team members' experience on past projects.
- Demonstrate team members' training and expertise in stewardship planning and integrated pest management practices.
- Submit a one page conceptual plan on how Responder will incorporate their plan into this project.

25 Maximum Points

225 Total Maximum Points